

SIGNATURE IN BLUE INK ONLY. FORMS FILLED OTHER THAN BLUE INK SHALL BE REJECTED*

Applicant ID (Internal use) Order ID (Internal use)

• **Select Certificate type** Class 2 3 Year 1 2 3 Type Sign Sign & Encrypt Encrypt Individual

• **Please fill the applicant details**

Applicant Name **PAN Number**

E-mail ID **Moblie No.**

Address
Town/City/District **State/Union Territory** **Pin Code**

Identity Proof (Provide Any) PAN Card Post Office ID Card Driving licence Passport Bank Account passbook having the photograph and signature by individual

Address Proof (Provide Any) Passport Voter ID Card Gas Connection Electricity Bill GST Reg.Certificate with address Telephone Bill Water Bill Driving licence (DL) / Reg. Certificate (RC) Property Tax / Corporation Tax Municipal Corporation Receipt Bank Statement Signed by Manager Aadhar

Note: Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be liable for punishment with imprisonment up to 2 years or with fine up to one lakh rupees or both.

- Instructions:**
- Please fill up the form in 'English' only.
 - Incomplete, illegible or inconsistent applications will be rejected.
 - Supporting documents should be attested either by a bank manager, a Gazetted officer or a Post Master.
 - The utilities bill or bank statement should not be older than 3 months from the application date.
 - Please ensure that tax related supporting documents should be of the most recent year if not current then previous year.
 - For CLASS 2 & 3 certificates physical presence of applicant is a must for which a 25 second video Should be recorded.
 - Mobile verification by the applicant is mandatory.
 - DSC Download link is sent to the applicant email only.
 - The certificates must be downloaded only in a cryptographic device.
 - Applicants must refer to CapricornID CPS at www.certificate.digital
 - Contact us at : support@certificate.digital or at +91 011 4244 8288
 - The forms must be sent to : **G-5, Vikas Deep Building, Plot-18, Laxmi Nagar District Centre, Delhi- 110 092, India**
 - for encryption certificate only I hereby undertake that a backup copy of the encryption key will be securely maintained by me.(Applicant)
 - Applicant has to sign across the photograph extended to application form.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood provisions, guidelines & practices of CapricornID CPS and the subscriber agreement. The information provided in this application form is correct and true in all respect.

Date:

Place:

affix recent passport size photograph of the applicant

applicant has to sign across the photograph extended to application form

Signature of applicant as in ID Proof

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